

**FLORIDA A&M UNIVERSITY
DEVELOPMENTAL RESEARCH SCHOOL**

**HIGH SCHOOL HEAD BOYS BASKETBALL COACH
JOB DESCRIPTION**

POSITION: Head Boys Basketball Coach

REPORTS TO: Athletic Director and Secondary Administrator(s)

GOAL:

To organize and direct a successful boys' basketball program at FAMU DRS.

PURPOSE:

To provide quality instruction, to be a role model, and coach student athletes to develop skills that will enable them to excel in the assigned sport. Contribute to the overall educational program and to encourage the mental and emotional growth of students to become life-long learners as both scholars and athletes so that they are successful and competitive in life.

QUALIFICATIONS:

1. Bachelor's degree from an accredited institution
2. Certification or eligible for certification by the Florida State Department of Education to teach in the State of Florida
3. Demonstrated successful accomplishments as Basketball Coach in high school or college programs
4. Ability to perform the functions of the position
5. **Ability to pass a State of Florida Background Screening**

DESIRABLE QUALIFICATIONS:

1. Successful experience as a Head Boys Basketball Coach on the high school level
2. Successful experience as a player or coach at the college level
3. Successful experience in coaching major and minor sports

DUTIES AND RESPONSIBILITIES

1. To direct the game planning, preparations and coaching activities of the boys' basketball program
2. To plan, schedule and conduct a regular program of practice and competition in accordance with rules of the school, the School Board and the Florida High School Athletic Association
3. **To evaluate and recommend the appointment of qualified, and credentialed coaching staff members that can pass the University's Background screening requirements**

4. To assist the Director of Athletics in the distribution and collection of appropriate information i.e. Parent Consent Forms, Physical Examination Forms, Birth Certificates, Grade Report Forms at the end of each grading period, Accident Forms and any other information concerning the sport
5. To attend the appropriate meetings pertaining to boys' basketball as scheduled by the Florida High School Athletic Association and the school, i.e. rules, clinics, scheduling meetings, etc.
6. To recommend purchase of equipment, supplies and uniforms as needed
7. To assume responsibility for maintaining an accurate inventory of equipment pertaining to the sport
8. To oversee the safety conditions of the facility or area assigned to the boys' basketball program
9. To assume responsibility for supervision, safety and welfare of students participating in the boys' basketball program before, during and after scheduled practices and competitive contests.
10. To establish and maintain good rapport with athletes, staff, parents, community groups and news media
11. To assume responsibility for submitting request for transportation forms to the Athletic Director
12. To coordinate with the Athletic Director physical examination of boys' basketball athletes
13. To assist the Athletic Director in scheduling, planning, organization and promotion; to support participant recruitment and recognition programs pertaining to the sport
14. To perform assigned tasks in a timely and efficient manner
15. To perform assigned tasks with a high standard of quality
16. To perform other duties as assigned by the school administrator or designee

PHYSICAL REQUIREMENTS

- Medium to Heavy – Frequent lifting and carrying of objects weighing 35 pounds or less. Infrequent lifting and carrying of objects weighing 35-70 pounds.
- Continuous walking and/or standing is required to carry out duties.
- Infrequent walking at fast pace and/or running may be required

ADDITIONAL REQUIREMENTS

- All assistant coaches and personnel associated with the program will be required to pass a State of Florida Background Screening.

PREFERRED REQUIREMENT

- Florida Teacher Certification (STEM area)

Please forward all inquiries for this position to Mrs. Evelyn Nix (evelyn.nix@famu.edu) (850) 412-5824