



# 2016-2017 FAMU DRS ESOL Parent Leadership Council Committee Meeting (Minutes) Wednesday, August, 31, 2016 3:30pm Media Center

**Sheila Labissiere called the meeting to order at 3:38 p.m.**

**Attendees:** Sheila Labissiere (Title I/ESOL Coordinator), Thomasina Brock (Teacher), Xiomara James (Intern), Zulema M. Hernandez (Parent), Ericka Cromartie (Physical Education Teacher), Rosalind Lockwood (Teacher), Leah Coleman (Teacher),

**Present via Phone Conference:** Dr. Rebecca Blankenship (Assistant Professor of Elementary Education – ESOL Director of TESOL Programs)

<b>Agenda Item:</b>	<b>Discussion:</b>
Welcome & Introduction	Ms. Labissiere welcomed everyone to the committee meeting and provided the purpose of the committee. Committee members introduced themselves to each other.
Open Discussion/Revision to the ESOL Program Policy & Procedure Plan	<ul style="list-style-type: none"><li>• Include explanation of the phase-out of CELLA in assessment description.</li><li>• Clarification of ACCESS 2.0 assessment and relation to WIDA</li><li>• The EXIT from the program should also include benchmark scores in all 4 WIDA defined areas – Speaking, Reading, Writing, Listening.</li><li>• Question made on the depth of teacher involvement in ELL committee. Dr. Blankenship clarified that teachers are needed when student is entering/exiting ESOL program.</li><li>• Word-to-word dictionary must be region specific.</li></ul>



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	<p style="text-align: center;">Go through a big vendor (ie: Amazon)</p> <ul style="list-style-type: none"> <li>• All teachers and administrators must receive ESOL training. The language of the document should include all Category I-IV school personnel.</li> <li>• If students are pulled out to receive ESOL services, then include statement that ELL must be given time to make up work.</li> </ul>
Approval of plan with recommended revisions	Policy will not be voted on until revisions are made and sent out to attendees (via email).
Develop Agenda for next committee meeting	The proposed agenda for the next committee meeting will be developed by the ESOL coordinator and sent out via email to committee members.
Set next committee meeting date	Wednesday 3:30 timeframe works great for everyone. It was agreed that the ESOL coordinator will set the next committee meeting date and it will be agreed and approved on via email.
Closure	Meeting adjourned at 4:07 p.m.